

THE ULTIMATE CHECKLIST **FOR CREATING A YEARBOOK!**

Stay organized with this handy checklist to make sure you're on track and done everything necessary to have a successful yearbook created and host a grand yearbook launch!

- Assemble your yearbook team
- Assign each team member a role
- Check out our ideas hub on our website
- Sign up for your online account
- Decide what content you want for your pages
- Make a flat plan of your yearbook
- Create a timeline to stick to
- Settle on your cover design
- Create your content!
- Snap those pictures
- Put the yearbook content together
- Proof read your pages
- Invite parents to collaborate
- Final proof read
- Let us know when youre all done!
- Sit back, relax and let us take care of the rest
- Recieve and LOVE YOUR YEARBOOKS!